



# EXHIBITOR CONTRACT

Return the deposit to: National Sheriffs' Assoc. Trade Show, ATTN: Aimee Welch, 1450 Duke Street, Alexandria, VA 22314-3490  
800.424.7827 • 703.838.5341 • Fax: 703.838.5349 • www.sheriffs.org • awelch@sheriffs.org

## PART 1: EXHIBITOR CONTACT INFORMATION (ALL INFORMATION REQUIRED)

Name _____ Title _____	Description of product/company for conference program (25 words or less): _____ _____ _____ _____ _____ _____ _____ _____ _____ _____
Company/Organization _____	
Street Address _____	
City _____ State _____ ZIP _____	
Phone _____ Ext _____ Fax _____ E-Mail _____	
Type or print information exactly as it should appear in the Official Program and on the booth sign:	
Company Name _____	
Address _____	
City _____ State _____ ZIP _____	
Phone _____ Fax _____	
Web address _____	

## PART 2: BOOTH SELECTION

**SIGNED CONTRACT MUST BE RECEIVED BEFORE BOOTH SPACE IS ASSIGNED**

Booth Price: (per 10x10 booth): \$1700.00 Number of booths requested: \_\_\_\_\_  
 Corner premium X \$ 150.00 Number of corner booths: \_\_\_\_\_  
 Total Booth Cost: (multiply booth price by number of booths requested): \$ \_\_\_\_\_  
 List booth location in order of preference: (please visit our website for available locations)  
 1st \_\_\_\_\_ 2nd \_\_\_\_\_ 3rd \_\_\_\_\_ 4th \_\_\_\_\_ 5th \_\_\_\_\_  
 Organizations we wish to be near: \_\_\_\_\_  
 Organizations we do not wish to be near: \_\_\_\_\_  
 (Space is assigned on a first-come, first-served basis. NSA will do its best to honor special requests.)

### For NSA Use Only:

Booth Assignment: \_\_\_\_\_  
 Number of Booths: \_\_\_\_\_  
 Booth Cost: \$ \_\_\_\_\_  
 Master ID#: \_\_\_\_\_  
 Invoice#: \_\_\_\_\_  
 Received by: \_\_\_\_\_  
 Date: \_\_\_\_\_

## PART 3: CONTRACT AGREEMENT

The undersigned hereby authorizes the National Sheriffs' Association to reserve exhibit space in the Anaheim Convention Center, for use by the above company/organization during the 2010 NSA Conference & Exhibition. The undersigned agrees to abide by the Exhibition Rules and Regulations and to all conditions under which exhibit space at the Anaheim Convention Center is leased to NSA, and ensures that all representatives working in the booth are aware of the terms, conditions, and rules pertaining to the exhibition.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Print Name \_\_\_\_\_  
 Title \_\_\_\_\_ Phone \_\_\_\_\_

## PART 4: PAYMENT INFORMATION

Total Booth Cost: \$ \_\_\_\_\_ (per 10x10 booth)  
*Cost includes a \$500 non-refundable, non-transferable deposit per 10 x 10 space.*  
 Corporate Partner Discount: \$ \_\_\_\_\_ (first 10 x 10 only)  
 Total Contract Amount: \$ \_\_\_\_\_  
 Amount Enclosed: \$ \_\_\_\_\_  
 (\$500 minimum deposit per booth - Required with contract)

Companies submitting contracts prior to December 31, 2009, must be paid in full by January 31, 2010. Companies not paid by this date will forfeit deposit and lose booth assignment. Companies submitting contracts after January 31, 2010 must submit full payment with contract.

### DEPOSITS ARE REQUIRED WITH ALL CONTRACTS.

Cancellation Policy: All cancellations must be submitted in writing to Aimee Welch. Prior to April 1, 2010, refunds due on cancellations (excluding deposits) will be made only if the space is resold and the exhibition is a sellout. There will be no refunds on space cancelled after April 1, 2010.

### METHOD OF PAYMENT:

- Check       Credit Card  
 Government Purchase Order #: \_\_\_\_\_  
 Please invoice

### Credit Card Information:

\_\_\_\_\_  
 Name on Card  
 \_\_\_\_\_  
 Card #  
 \_\_\_\_\_  
 Exp. Date  
 \_\_\_\_\_  
 Signature  
 \_\_\_\_\_